

Minutes of Meeting

Tuesday, 23 June 2026
held at school at 6.45pm.



THE BOARD OF
JIREH CHRISTIAN SCHOOL 2026

Attending: Andrew Coombridge, Anna Fernandes, Tavita Fesolai, Vicki Morris, Shihan Sappideen, Fulton Shannon, Gregory Worboys. Vicki Nabete was also in attendance.

Apologies: Allan Bates, Robyn Lesatele-Paiti

1. **Welcome** – Andrew welcomed everyone to the meeting, especially Vicki Nabete as the new Principal starting in Term 3.
2. **Devotion** – Anna opened the meeting with prayer and a devotion based on Ecclesiastes 3:1–8. Time – it would seem there is never enough, we're always busy, BUT we need to make the most of time and take time to stop and reflect. We can reflect on how God has moved at Jireh and look ahead to a new season with Vicki Nabete as Principal. Vicki Nabete, we welcome you and look forward to what God will do through you. Anna then prayed to open the meeting.
3. **Confirmation of Minutes** – taken as read.
The minutes of 19 May 2026 were approved as a true and accurate record.

Moved Andrew AGREED

4. Matters Arising from Minutes & Action List

1. Tracking percentages regarding participation by children in special character activities. Vicki Morris spoke with the teachers, and it is noted that the percentage comes from various classes and year levels in the cohort. There is no conclusive group that this percentage represents. She assured the Board that participation in these special character activities is encouraged by the teachers in many different ways. CLOSED
2. Update in the school newsletter – still to happen.
3. The Schooled meeting is booked for 3 August rather than the day of our August meeting as that was the only time slot they could do. The 6pm start time was questioned, and Vicki Morris will ask if that can be changed. CLOSED
4. Thought has been given to this matter, and it was felt that all the ways we currently support non-English speaking students and the strategies we use cover many different approaches and no one could think of anything new. The staff are happy to keep considering this and perhaps Vicki Nabete may have some ways that we can consider. CLOSED with the Board being open to new ideas.
5. Student Well Being Report - tabled tonight for the Board's information. CLOSED
6. Send turf report to Shihan – this has been done. CLOSED
Update is that things are happening with options being tabled but nothing has been actioned as yet.
7. Shihan and Tavita copied into discussions regarding the sink hole. Vicki Morris believes this matter is going to be addressed in the holidays. CLOSED

5. Conflicts of Interest

Tavita is now a Board Member of the Kingsway Trust from 23 April 2026. This will be added to the Register.

6. Policies taken as read

The Policy Committee met to discuss the above Policies and more questions arose.

- Asset Management

This Policy needs to be rewritten but not all the necessary information was available. For now, Point 9 has been added regarding digital assets. The rest of the policy stays as it is with the option of coming back to review it. There was a question around whether this policy relates only to non-land assets or should include land assets, and if so, what is the responsibility for the Proprietor? There was also a question about whether intellectual property is included.

- School Donations

There are amounts mentioned in this policy, but it doesn't clearly state who is responsible for reviewing these donations, who sets the amount and how often it is reviewed.

It was moved that we accept the two Policies, in their reviewed form, but noting that the Committee will get together to delve deeper and make them clearer.

7. Proposal for Vicki Nabete's trip to China – taken as read

Vicki Nabete explained that the application for this had been lodged in November 2025 as 80% of children at Pinehill are Chinese and they were looking at ways to support the Chinese children that came into the school. A particular focus of the experience was to help children transition to the NZ educational scene and setting them up for success. Both the Principal and Deputy Principal applied and were accepted along with 23 other Principals. A course like this also helps build partnerships with international schools. Everything is paid for except the return flights. The Confucius Institute in NZ was set up to help establish relationships between NZ based schools and Chinese schools.

Vicki Morris will step in as Acting Principal for that last week of Term 3.

It was moved that we support Vicki Nabete by paying for her return airfares to China, up to \$3,000.

Moved Vicki Morris / Andrew Seconded AGREED

8. Board approval of 2027 term dates – taken as read

These dates reflect the correct number of days that the school is to be open for. Vicki Nabete has seen these dates and agrees with them.

The 2-day NZACS Conference for all staff comes out of our PLD Budget. This has been done before.

It was moved that the term dates for 2027 be accepted.

Moved Vicki Morris / Andrew AGREED

9. Professional Learning for Staff – taken as read

This report is on our Work Plan and shows how our PLD budget is spent and where we have invested time and money.

10. Mid-Year Curriculum Data: deferred to next Board Meeting

11. Reports

- a. **Acting Principal's Report – taken as read with no further questions.**

It was moved that the Acting Principal's Report be accepted, with thanks.

Moved Vicki Morris / Tavita Seconded AGREED

- b. **Finance & Property Update – taken as read**

• **May Financial Report**

As at 31 May the accounts show we are tracking along well with everything sitting where it should be. We budgeted for a deficit but are currently still showing a surplus. A lot of expenses come in after May from camps, sports, etc.

It was moved that we accept the Finance Report for May 2026.

Moved Tavita / Shihan Seconded AGREED

• **Property - COLA**

Everything is ready to go for the holidays. A prestart meeting is scheduled for next Tuesday at 11am. Vicki Morris and Paulo to attend. Depending on the weather, the project should be completed during the holidays with some minor things still needing to be done in Week 1.

Shihan is looking at getting quotes for artificial turf under the Cola for the Board's consideration.

10. Inward Correspondence

- NZSTA Onboard magazine for May 2026 uploaded.

11. Future Business

- The Board dinner with Vicki and Nuku Nabete on 14 July will be held at the Coombridge's place. Food will be taken care of but if you would like to bring something please bring drinks.
- Schooled Board Finance 101 course on 3 August from 6 – 7pm. Vicki Morris to double-check the time and see if it can be later than 6pm.
- Vicki Nabete's Mihi Whakatau is scheduled for 10.30am on Monday, 27 July.

Next meeting – 4 August – Tavita on devotions.

Tavita closed the meeting with prayer at 7.50pm.

Signed as a true and accurate record:

Approved: *A Coombridge*
Presiding Member

4 August 2026
Date