



Policy: School Donations

Policy Statement

Jireh Christian School (“the School”) Board recognises that voluntary donations are an important source of income and are used to provide, enhance or improve facilities and resources for the School and its students. The School acknowledges its responsibility to set a suggested voluntary donation amount that is reasonable and affordable for the parent body.

Procedural Guidelines

1. The School will set a suggested voluntary donation amount which is reasonable and affordable.
2. The School will distinguish clearly between voluntary donations, activity costs, and attendance dues in all relevant policy documents and communications. Voluntary donations are optional contributions to the School. Activity costs are separate charges associated with specific activities, materials, or experiences. Attendance dues are compulsory payments made directly to the Proprietor.
3. Any qualifying donation or contribution needs to be recorded deductible in accordance with the applicable tax requirements.
4. Activity costs are considered separate from donations. They should only be requested sparingly from parents. Costs may be requested for items that involve a take-home item, e.g. a clock made in Technology and activities not deemed directly related to the curriculum. Activity costs which directly correspond to learning outcomes need to be carefully managed to ensure that students who either cannot afford or are unwilling to pay the costs are provided with a similar activity at School which can achieve a similar educational outcome.
5. Attendance dues are not donations; they are compulsory and are paid directly to the Proprietor. Ongoing failure to pay attendance dues may result in the Proprietor requesting the Principal to remove students from the roll.

Legislative Compliance

Education and Training Act 2020
Financial Information Schools Handbook, MoE

Review schedule: Annually

ADOPTED BY BOARD	
Date 12 th September 2017	Chairperson R Thornton (Acting)

Reviewed Date	31 st October 2017	Chairperson R Thornton
Reviewed Date	16 th October 2018	Chairperson G Budler
Reviewed Date	15 th October 2019	Chairperson M Causley
Reviewed Date	1 st December 2020	Chairperson M Causley
Reviewed Date	25 th May 2021	Chairperson M Causley
Reviewed Date	24 th May 2022	Chairperson M Causley
Reviewed Date	20 th February 2024	Presiding Member A Coombridge
Reviewed Date	23 rd June 2026	Presiding Member A Coombridge

