

Minutes of Meeting

Tuesday, 19 May 2026
held at school at 6.45pm.



THE BOARD OF
JIREH CHRISTIAN SCHOOL 2026

Attending: Anna Fernandes, Tavita Fesolai, Robyn Lesatele-Paiti, Vicki Morris, Shihan Sappideen, Fulton Shannon.

Apologies: Allan Bates, Andrew Coombridge, Gregory Worboys

1. **Welcome** – Tavita, as Deputy Chair, chaired the meeting in Andrew’s absence. He welcomed everyone to the meeting.
2. **Devotion** – Vicki opened the meeting with prayer and a devotion based on what has happened at Jireh Christian School over the last few months. With Sandra’s farewell and her giving consideration to the goodness of God in establishing Jireh Christian School, which was built on the solid foundations of Immanuel Christian School and Jireh School, Vicki reflected on how we are urged to remember what God has done for us and how we are to pass that on to the next generation. Vicki read Psalm 78: 1 – 7 and encouraged us to be faithful in sharing the story of God at work in history, in the world, in our communities, our churches, our school, and in our homes, telling the children the praiseworthy acts of the Lord, so that they might put their confidence in God and not forget His works.
3. **Confirmation of Minutes** – taken as read.
The minutes of 24 March 2026 were approved as a true and accurate record.

Moved Vicki / Shihan Seconded AGREED

4. Matters Arising from Minutes & Action List

1. Policy sub-committee to further discuss changes to the Delegation of Authority Policy – **COMPLETED**
2. Provide tracking data percentages to indicate participation by children in special character activities.
TABLED.
There was discussion around the seven children that haven’t learnt any memory verses. Vicki will ask the teachers if they know why these children didn’t participate and what year level they are. It is acknowledged that this is for the Manu team (Years 1 – 3).
3. Provide tracking data showing student progress for students who have been on the LLLL programme since its inception at JCS. **TABLED & COMPLETED.**
Yr 4 shows the positive impact of children who have had three years of structured literacy.
Nicola is working with the children who are in the ‘below’ category and Vicki is certain that we will see a shift because of her intervention. ESOL teachers are also using the same approach, so those students get extra tuition.
5. Arrange a meeting for basic explanations and training regarding the budget/finances for interested Board members. Tavita has contacted Richard at Schooled, and he can run a 1-hour session in the first or last week of the month so that he can work off a live report and go through it. Vicki is to organise this with Richard for 4 August, prior to the Board meeting. Tavita also pointed out that NZSBA has webinars from last year that are still available and will also help with this.

5. Ika Learning Area Report - Natasha Breese offered her apologies for the meeting due to illness in the family. The report was taken as read and Vicki answered questions on Natasha’s behalf.

- There was discussion around the comment, under Challenges, regarding non-English speaking students. Natasha asked that careful consideration be given when considering an enrolment from non-English speaking students. Vicki explained that things are put in place for these students but there is still extra load on the teachers. The MoE are still expecting these students to achieve at the correct year level, even though they do not have a good grasp of English. ESOL support is provided, if they are eligible. Translation devices can also be used if they want them. While grouping non-English speaking students with those who speak the same language can be helpful, it may be that they would adjust better by being immersed with English-language speakers.
The Board asked what they could do to support teachers regarding this issue. Vicki will give this matter further thought.

- It was asked if there is a way to measure the impact of special character on students. It was agreed that it is hard to assess spiritual growth. Discussion took place around whether we should be measuring this or just providing the environment that allows for spiritual growth. Vicki felt that the general feeling around the school shows observable evidence of spiritual growth, eg. Assemblies where the singing is from the heart and observing classes when they are having their Daily Discipleship Programme time.
- It was acknowledged that this is the biggest syndicate with 123 students over 5 classes and it is also a very important learning area.

The Board thanked the Ika team for their valuable work and for working well as a team. Fulton prayed for them.

6. Conflicts of Interest

No new conflicts of interest

7. Policies – Camera Surveillance Policy –

Taken as read and there were no questions arising from this draft Policy.

It was moved that the Camera Surveillance Policy, as presented by the sub-committee, be adopted.

Moved Tavita AGREED

8. Student Well-being

This survey will be reported on at the next Board meeting. It is all done on-line and with the internet issues that have been experienced recently, the report was unable to be completed for this meeting.

9. Reports

a. Acting Principal's Report – taken as read.

Vicki highlighted:

- Updates on the wifi and camera situation. The technician who installed the camera is coming next Tuesday, along with our IT person and a rep from N4L to, hopefully, sort out the issue.
- The field - Allan Grav is currently on holiday for a month. Vicki will contact him once he's back. Vicki to send the Turf Report from the specialists to Shihan.
- Sink hole by Sarah Thomson's room – Allan Grav is looking into this but there is no solution to date, only temporary solutions. This is urgent and needs to be addressed. It was agreed that if the Proprietor isn't responding within a reasonable time, then the Board needs to step in to support the Principal. Vicki to copy Shihan and Tavita (as part of the Finance & Property Committee) in on these discussions with Allan Grav.
- Orion spinner – this equipment is being well used and the children love it. The staff team is in further discussion about which students are most appropriate for using the spinner. It was purchased for Year 6 and lower.

It was moved that the Acting Principal's Report be accepted, with thanks.

Moved Vicki / Fulton Seconded AGREED

b. Finance & Property Update – taken as read

• April Financial Report

As at 30 April the accounts show 33% of annual budget income and 30% of annual budget expenses.

It is noted that H&S expenditure, within Property Services, is quite high but this is primarily due to Fire & Safety compliance requirements. A recent report identified insufficient fire blankets and fire safety equipment, requiring additional spending to ensure the school meets legal safety standards.

The school is currently operating within budget expectations overall, with expenses generally well controlled. While the YTD position shows a modest deficit, this remains significantly better than the budgeted full-year deficit. The balance sheet continues to reflect strong liquidity and healthy cash reserves.

It was moved that we accept the Finance Report for April 2026.

Moved Tavita / Shihan Seconded AGREED

• Annual Report and Audited Financial Statements to MOE by 31 May

These documents are to be signed by the end of this month. Vicki will get Andrew to sign them on his return.

10. Inward Correspondence

- NZSTA Onboard magazine for Jan/Feb 2026 and March 2026 uploaded.

11. Future Business

A Mihi Whakatau is being planned for Vicki Nabete in Week 2, Term 3. The timing depends on the COLA installation. Shihan reported that the fabricating steel work is currently being worked on so progress is being made. Shihan and Vicki will liaise regarding the date. Vicki Nabete is aware of the situation.

The Principal of Pinehill is keen to attend this, along with their kapa haka group, to show support of Vicki Nabete in her new role.

- Dinner with Board and Vicki Nabete is confirmed for Tuesday 14th July – venue to be advised.
- It was pointed out that the AIS Conference registrations close in August. As it's being held at the Holiday Inn by Auckland Airport, no accommodation needs to be booked.

Next meeting – 23 June – Anna on devotions.

Tavita closed the meeting with prayer at 7.48 pm.

Signed as a true and accurate record:

Approved: *A Coombridge*
Presiding Member

23 June 2026
Date