



## Policy: International Students - Student Groups

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### Policy Statement

Jireh Christian School (“the School”) is committed to providing a safe, nurturing, gospel-informed environment to all our students. We seek to provide international students with a place of learning where they can thrive.

This policy is aligned with the Education (The Pastoral Care of International Students) Code of Practice 2021 (“Code”). Jireh Christian School is a signatory to the Code and is therefore bound to adhere to the requirements of the Code’s guidelines.

The Board delegates to the Principal the responsibility to ensure that these guidelines are adhered to.

*Group:* two or more international students aged New Zealand 10 years old and over, holding a group visa or a visitor’s visa issued by Immigration New Zealand.

### Procedural Guidelines

#### The School will:

1. Comply with the rules and regulations of the Code, to which it is a signatory;
2. Accept students on the proviso that all rules and regulations, as required by New Zealand Government agencies, e.g. NZ Immigration and Ministry of Education, are complied with;
3. Accept students who understand the special character of Jireh Christian School and who will abide by its code of conduct;
4. Enrol students for the period of their stay;
5. Provide tuition at their educational facility;
6. Provide suitable accommodation, if requested and if available;
7. Provide a 24/7 contact, to deal with any emergencies or welfare concerns that may arise;
8. Undertake an annual review to ensure ongoing compliance with The Code;
9. Maintain the right to terminate this agreement, if a serious breach of The Code occurs;
10. Adhere to all requirements in the International Students - Care Accommodation Policy;
11. Ensure that the educational instruction on offer is in accordance with the Act and is appropriate for students’ expectations, English language proficiency and academic capability;
12. Ensure that there is a written contract entered into between the School and the student’s parents or legal guardians which includes clear information about the beginning and end dates of enrolment, the conditions for terminating enrolment, and conditions for terminating the contract; and
13. Ensure that before entering into a contract or enrolling an international student, the student’s parents or legal guardians are informed of the student’s rights and obligations in relation to receiving educational instruction, including the rights under the Code.

#### Visiting International Groups will:

1. Comply with all the rules and regulations as required by New Zealand Government agencies e.g. NZ Immigration and the Ministry of Education.
2. Comply with all the School policies and procedures. Evidence of compliance with the School’s International Student policies must be submitted to the School prior to the group entering New Zealand.
3. Recognise, accept and seek to uphold the Special Character of the School and its code of conduct.
4. Provide a New Zealand 24/7 contact, i.e. International coordinator/teacher.



5. Maintain the right to terminate this agreement, if a serious breach of The Code occurs.

### **Legislative Compliance**

Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021,  
Part 5 (Subpart 6) Education and Training Act 2020

### **Review schedule: Annually**

<b>ADOPTED BY BOARD</b>	
Date 20 <sup>th</sup> February 2023	Presiding Member <b>A Coombridge</b>

Reviewed Date	26 <sup>th</sup> March 2024	Presiding Member <b>A Coombridge</b>
	21 <sup>st</sup> October 2025	Presiding Member <b>A Coombridge</b>