

Minutes of Meeting

Tuesday, 5 August 2025
held offsite at 6.45pm.



THE BOARD OF JIREH CHRISTIAN SCHOOL 2025

Attending: Allan Bates, Sandra Bosman, Andrew Coombridge, Tavita Fesolai, Vicki Morris, Shihan Sappideen

Apologies: Amrita Sadanand, Gael Goulter

1. **Welcome** – Andrew welcomed everyone to the meeting.
2. **Devotion** – Tavita opened the meeting with a devotion based on Romans 15:4. The Scripture gives us hope and encouragement. Having a Biblical perspective helps us stay out of despair. Tavita acknowledged the hard work and input from Gael and Amrita on the Board and their commitment to the school. Now, with the elections coming up we have an opportunity to grow and work together as a team with new members. Our x-factor is God – our secret for any success. Everything Paul has taught us in the Bible is to encourage us. Tavita encouraged us to get into God's word and continue the work before us. He then prayed.
3. **Confirmation of Minutes** – taken as read.
The minutes of 24 June 2025 were approved as a true and accurate record.

Moved Andrew / AGREED

4. **Matters Arising from Minutes & Action List**

1. Blocked.
2. A note to be sent to staff – still to be done and may need to take a different format now.
3. Shihan's registration for the AIS Conference to be cancelled – DONE

5. **Conflicts of Interest**

No new conflicts of interest.

6. **1 July 2025 Roll Returned** – tabled for your information.

The main point of this is that we are not losing a FTT as our numbers remain close to 300.

7. **Staff Well-being**

- A different survey was done this year which had more of a narrative approach. Nothing jumped out as concerning but there were a few comments that will be followed up with the teachers concerned.
- Some of the suggestions made were helpful and they will be followed up on and some will be implemented.
- Professional Learning at present is all government initiatives as well as our special character. Professional Learning is becoming more and more practical and to help teachers as they upskill.

8. **Policy** - taken as read

ESOL Policy –

- The one suggested change is grammatical -
 1. Upon enrolment, orientation will take place with the classroom teacher as per the Staff Manual and Teaching and Learning **Guidelines**. **This will** include the way in which ESOL students are catered for at the School.

It was moved that this Policy be accepted with the above change and be reviewed triennially going forward.

Moved Vicki / Sandra Seconded AGREED

9. **Reports**

a. **Principal's Report** – taken as read.

- Sharon is retiring at the end of Term 3 and advertising for this position has commenced.
- Advertising has also commenced for a NE teacher for a T4 Fixed Term Contract and interviews will start soon.

- There was a question around the Strategic Plan and whether staffing and planning for growth is considered in that document. It was explained that with our current roll cap it is difficult to take growth into account, but consideration is being given to training people for leadership positions as there are a few staff that show real potential for leadership roles. The Principal is always on the lookout for good teachers and when one comes on board on a fixed-term contract we do our utmost to keep them on. Towards the end of Term 3 staff will be asked about their intentions for the following year so that we can plan ahead for 2026.

It was moved that the Principal's Report be accepted with thanks.

Moved Sandra / Allan Seconded AGREED

b. Finance & Property Update – taken as read

- **June Financial Report**

- The finances are stable at present. We are up \$6000 for the year to June but that should even out over the rest of the year.

It was moved that the Finance Report for June 2025 be accepted.

Moved Tevita / Seconded Shihan AGREED

- **Property Report –**

- Sandra again asked the Proprietors to look into progress with the field. To date no one has come to investigate the requirements, and she is concerned that the window of the summer school holidays will be missed. Sandra is to email Philip Mark and copy the chair and Allan regarding this matter.

10. TIWAI Camp request – taken as read

It was moved that the Board allows the TIWAI camp to go ahead subject to the ratio being changed to reflect our policy as it is a surf camp, involving water and surf. It was noted that this is a new venue.

Moved Sandra / Seconded Tavita AGREED

11. Inward Correspondence – taken as read

- Sharon Chapman's resignation.
- NZSTA Onboard magazine – June

12. Board Elections –

Nominations close tomorrow at midday and voting papers will be sent out Wednesday, 13 August.

Candidate statements won't be available until then.

Newly elected members will be invited to attend/observe the next meeting on 16 September and then take office from the following day.

Next meeting – 16 September. Gael on devotions. Allan put in his apologies, but Philip Mark will attend.

Andrew closed the meeting with prayer at 8.45pm

Signed as a true and accurate record:

Approved: *A Coombridge*
Presiding Member

16.9.25
Date