

Minutes of Meeting

Tuesday, 24 June 2025
63 St Georges Rd, Avondale
at 6.45pm at the school



THE BOARD OF
JIREH CHRISTIAN SCHOOL 2025

Attending: Sandra Bosman, Andrew Coombridge, Tavita Fesolai, Vicki Morris, Amrita Sadanand, Philip Mark Bradley, Gael Goulter (via Zoom)

Apologies: Shihan Sappideen

1. **Welcome** – Andrew welcomed everyone to the meeting and prayed to open.
2. **Devotion** – Amrita opened the meeting with a devotion based on Psalm 77:11-14 “I will remember the deeds of the Lord; yes, I will remember your miracles of long ago. I will meditate on all your works and consider all your mighty deeds. Your ways, O God, are holy. What god is so great as our God? You are the God who performs miracles; you display your power among the peoples.”
Amrita reminisced about when their first son started at Jireh, in Henderson, to now, when their second son is in his last year. Jireh really is a community and they, as a family, have valued the level of teaching and investment from all the staff into their children, not just academically but also spiritually. Amrita looked back on the blessings that God has provided Jireh with. What God has done before He will do again. She prayed for the Board and the school.

3. **Confirmation of Minutes** – taken as read.
The minutes of 20 May 2025 were approved as a true and accurate record.

Moved Andrew / AGREED

4. **Matters Arising from Minutes & Action List**
 1. Sandra prepared a draft AI Policy, and the sub-committee has reviewed it. It is to be tabled tonight.
 2. Blocked.
 6. A note to be sent to staff – not yet done.
 7. Sandra to investigate discrepancy – this was investigated and an email sent by Sandra on 21 May. The Board approved the document, and it was sent to the auditors. DONE

5. **Conflicts of Interest**
No new conflicts of interest.

6. **Policies** - taken as read
AI Policy – Sandra drew up the original document. It was amended by the SMT. It then went to the Policy sub-committee for discussion before being tabled at tonight’s meeting. The Policy will be reviewed annually as it will no doubt change over time. Pt 3 - delete ‘examples of:’ and add the word ‘approved’ AI tools.

It was moved that this Policy be adopted with the above two changes.

Moved Sandra / Amrita Seconded AGREED

7. **Annual Plan Update** – taken as read
Sandra spoke to this document and explained the 1st Strategic Goal in more detail.
8. **Mid-Year Data** – taken as read
In the middle of a curriculum change and assessing the new against the old, it is difficult to give accurate comparisons. We are hoping that the more explicit way of teaching will pay off for those at the lower end of the scale and that more reliable data will be available over time. Across the board, girls are scoring higher than boys and this is worth keeping an eye on. It could be attributable to the pedagogy being more suited to girls than boys.

9. Student Wellbeing – taken as read

This is the first time we have created our own assessment tool in this area. It is based on the 5 JCS Wellbeing Indicators and their corresponding descriptors found in the JCS Wellbeing Framework -

- Having Identity and Belonging
- Be Successful - Growth & Resilience
- Being Healthy
- Have Hope and Purpose
- Build Good Relationships

The Friendly Kids Survey was used for Years 1 – 3 and the JCS Well-being Survey was used for Years 2 – 8. Both surveys help staff gain insights into individual student's wellbeing.

The survey brought out interesting information about individuals that has helped teachers get to know their students better.

The Buddy Bench does seem to be working but they may need regular reminders about how it is to be used.

It is noted that 90+ % of the children are trying to be more like Jesus which is wonderful!

10. Professional Learning Update – taken as read

This is information for the Board and shows that our Professional Learning aligns with our Strategic Plan.

11. Reports

a. Principal's Report – taken as read.

Sandra thanked the Board, on Nicola's behalf, for their support of her study grant application, for the voucher and for all that the Board does for the School. This was received with thanks.

The field is not working well at present. It is boggy and has been closed for the last 2 weeks. It was suggested that to look at the irrigation tubes, using CCTV, to see what's going wrong. The proprietor is arranging this. The remedial or full drainage of the field will need to take place in summer when there is less rain.

It was moved that the Principal's Report be accepted with thanks.

Moved Sandra / Andrew Seconded AGREED

b. Finance & Property Update – taken as read

• May Financial Report

We are progressing well. As per the budget we are scheduled for a deficit which is currently at \$33,000 (44% of our annual budget). For May things are tracking as expected.

It was moved that the Finance Report for May 2025 be accepted.

Moved Tevita / Seconded Amrita AGREED

• Auditor's Report

Sandra spoke to this report. 2 Comments were made by the Auditors

1. The 10 Year Plan is not up to scratch. Sandra has spoken to Philip. The NZCPT has commissioned a company to work on a template that can be used across all NZCPT schools. It would seem that they are treating us as a state school, but we operate differently as an integrated school with the proprietor responsible for capital works and land and buildings.
2. The auditors questioned why we ended with such a huge surplus when we were expecting a deficit. It was explained that the pay equity funding wasn't used correctly. We were paying at the right pay scale but paying for less hours. This has now been rectified.

It was moved that the Auditor's Report be adopted. Moved Sandra / Seconded Tevita AGREED

• Property Report –

- Last month we received notification from a Council Contractor that we did not need a Resource Consent, but Council have now come back and said we do and have also said it will be granted on 3 conditions. These conditions have been sent to our lawyers and Philip Mark believes that we are the closest we've ever been to receiving Resource Consent. Praise the Lord! We again prayed that this matter would be resolved soon.
- The cabins that Sandra requested have been ordered and they are in the queue for construction but there is no date yet.

12. Inward Correspondence – taken as read

- NZSTA Onboard magazine – no Magazine for May available

13. It was moved that the Board go into Committee at 7.40pm Moved ANDREW / AGREED
It was moved that the Board come out of Committee at 7.51pm having discussed a confidential
personnel issue. Moved ANDREW / AGREED

14. Term Dates – taken as read
It was moved that the tabled 2026 Term Dates be accepted. Moved Sandra / Seconded Vicki AGREED

15. Future Business
MOU School Speed Zone notification – for the Board’s information. The issue of parking directly opposite the school driveway was mentioned but there is little that can be done as they are parked there legally.
AIS Conference – Tavita and Sandra will attend the Conference in September. Unfortunately, Shihan is unable to attend. Sarah G to cancel his registration.
Board Elections – The 3-year term is coming to an end. The next two Board meeting dates are 5 August and 16 September. Elections will be declared on 16 September with the new Board taking effect on 17 September.
Having a final meeting with the current Board, over dinner, was discussed, and it was agreed that this would happen on 5 August offsite. We will then invite the newly elected board members to the 16 September meeting and treat it as the first meeting for the new Board, with the proviso, to be noted in the minutes, that no positions will come into effect until the next day.
The following were noted - Amrita and Gael are stepping down. Tavita, Andrew and Shihan are standing again. People are being contacted to ask if they would consider joining the school board.

Next meeting – 5 August. Tavita on devotions.

Vicki closed the meeting with prayer at 8.30pm

Signed as a true and accurate record:

Approved: *A Coombridge*
Presiding Member

5/8/2025
Date