

## Minutes of Meeting

Tuesday, 26 November 2024  
63 St Georges Rd, Avondale  
at 6.45pm at the school



THE BOARD OF  
JIREH CHRISTIAN SCHOOL 2024

**Attending:** Sandra Bosman, Andrew Coombridge, Tavita Fesolai, James Kimber, Vicki Morris.  
Gael Goulter (via ZOOM)

**Apologies:** Allan Bates (on leave), Amrita Sadanand

1. **Welcome** – Andrew welcomed all those present.
2. **Prayer / Devotions** – Andrew led the devotions based on Colossians 3:1 – 14. An encouraging passage of Scripture that shows where we are to set our minds. It gives 5 words; compassion, kindness, humility, gentleness and patience. Bearing with one another and forgiving one another and everything that we are meant to be is bound together in love. A Christ-centred education to the glory of God is an amazing blessing for our children. They, as are we, are all in the process of sanctification and having that modelled by the staff is a great example for our children.

3. **Confirmation of Minutes** – taken as read

**It was moved that the minutes of 22 October 2024 be approved as a true and accurate record.**

**Moved Andrew AGREED**

4. **Matters Arising from Minutes & Action List**

- AI Policy – still working on that with the sub-committee.
- Still waiting for Resource Consent for the COLA canopy.
- 2025 Budget is updated and included in the papers for this meeting.
- Discipline sub-committee members are now Gael and Andrew with Sandra in an advisory capacity.

**After discussion, it was moved that Tavita be appointed to the Disciplinary sub-committee to replace Aron.**

**Moved ANDREW AGREED**

5. **Conflicts of Interest** – no new ones.

6. **Reports**

**Principal's Report** – taken as read

- Before a role increase can be lodged with the MOE a Resource Consent needs to be obtained and the agreement with the church signed. The Proprietor is working on these issues.
- Achievement data for 2024 - Boys are doing better in Maths and girls are doing better in Writing. Overall, there is good progress through the year. Hopefully the new curriculum, that has more standardised testing, will provide more accurate results. This is the last time the results will be shown against curriculum levels as next year the graphs will show year groups.
- Broken sports equipment has been dealt with.

**It was moved that the Principal's November Report be accepted with thanks.**

**Moved Sandra / Vicki Seconded AGREED**

### Finance & Property Update

- **2025 Draft Budget** – Tavita stated that the adjustments suggested at the last meeting, e.g. Special Character, Teacher Aide budgets and auditors expenses have all been increased.  
**It was moved that the 2025 Budget be accepted.** **Moved TAVITA / ANDREW Seconded AGREED**
- **Monthly Finance Report for October** – Our budget for the year shows a deficit but we are still ahead of the budgeted figure.  
**It was moved that the Monthly Finance Report for October report be accepted.**  
**Moved TAVITA / ANDREW Seconded AGREED**
- **10YYPP** – This has now been changed and goes through to 2034.  
**It was moved that the 10YYP Management Property Plan and the Annual Property Plan for 2025 be accepted.**  
**Moved TAVITA / ANDREW Seconded AGREED**
- **Cyclical Maintenance Provision** – this only involves painting.  
**It was moved that we accept the Cyclical Maintenance Provision for 2025**  
**Moved TAVITA / SANDRA Seconded AGREED**

- **The Finance Committee and Presiding Member have agreed to continue using UHY Haines Norton as the auditors for years ending 31 December 2024, 2025 and 2026.**

**7. Board Work Plan 2025** – The Work Plan for 2025 has been modelled on this year’s with yellow highlighting showing updates. To allow time for induction of potential new members in October the Ika Learning Area Report was moved to May.

**It was moved that the Board Work Plan for 2025 be adopted. Moved ANDREW AGREED**

**8. Board Triennial Elections** – due date for people to request a by-election is 11 December. To date there has been no such request.

**It was moved that we use SCHOOLED as our Returning Officer for the 2025 elections.**

**Moved ANDREW AGREED**

**It was moved that we appoint Helen Wassenaar as the Main Election Contact for the 2025 elections.**

**Moved ANDREW AGREED**

**9. 3-Year Strategic Plan and 2025 Annual Plan**

The Board met on the 19<sup>th</sup> November to review the draft Strategic Plan and make amendments. The updated Strategic Plan was tabled for adoption.

**It was moved that we adopt the 3 Year Strategic Plan and the 2025 Annual Plan.**

**Moved SANDRA / TAVITA Seconded AGREED**

**10. Teacher requesting leave for more than 4 days**

**It was moved that this request be granted.**

**Moved SANDRA / TAVITA Seconded AGREED**

**11. Principal’s PGC and Appraisal**

Sandra is to come up with names of people who could do her Appraisal and present them to the Board for approval at the February meeting.

**12. Inward Correspondence**

**NZSTA** – magazine for September was tabled.

Staff resignation letter - Lauren Ransley is moving to the UK. Her replacement is Joseph Lee.

**13. Future Business**

- There was discussion around the email that was sent to Board Members from Te Whakarōputanga Kaitiaki Kura o Aotearoa regarding the Principles of the Treaty of Waitangi Bill and whether it was appropriate for them to be speaking on behalf of School Boards.

It was agreed that Gael would look at whether this is in their mandate and report back to Board members. It may be that an individual response would be better than a Board response.

**Next meeting – 18 February 2025. James on devotions.**

Tavita closed the meeting with prayer at 8.05 pm

Signed as a true and accurate record:

Approved: *Andrew Coombridge*

Presiding Member

*18.2.25*

Date