

Minutes of Meeting
Tuesday, 25 June 2024
63 St Georges Rd, Avondale
at 6.45pm at the school



**THE BOARD OF
JIREH CHRISTIAN SCHOOL 2024**

Attending: Allan Bates, Sandra Bosman, Tavita Fesolai, Gael Goulter, Vicki Morris, Amrita Sadanand, Aron Singh

Apologies: Andrew Coombridge

- 1. Welcome** – Gael as Acting Presiding Member welcomed everyone to the meeting.
- 2. Devotion** – Amrita led the devotion. She talked about smart phones and young peoples' expectations and how, as a School Board we need to ensure that children are secure in their identity in Christ and to offer them hope as shown in the following passages Ps 130:5 "I wait for the Lord; I wait and put my hope in His Word", Ps 119:114, Ps 33:32. Prov 22:6. As a Board we need to continue to support our teachers as they train our children in these truths. She then prayed to open the meeting.

- 3. Confirmation of Minutes** – taken as read
It was moved that the minutes of 21 May 2024 were approved as a true and accurate record.

Moved Allan / Sandra Seconded AGREED

4. Matters Arising from Minutes & Action List

- Community Consultation process for the Policies to be completed. DONE
- Contact the PA to ask about them paying for the sign writing on the new van and replacing the sign writing on the old van. NOT DONE YET.
- Contact the Ministry, CES and Philip Mark regarding ways to pay for a permanent hardshell shade covering. Sandra has contacted Philip Mark and CES. DONE
- Contact the Church re digital signage at the front of the property. Sandra contacted the church and they are keen to share signage and the cost would be split 3 ways. The Council will be contacted by the church to see if we can go further with this so it is still being investigated. The Kindergarten is still to be involved in the discussion as well. NOT COMPLETED YET

5. Conflicts of Interest

No conflicts of interest to be declared.

6. Reports

- a. Principal's Report** – taken as read

**It was moved that the Board go into Committee at 6.57pm. Moved Sandra/Vicki Seconded AGREED
The Board came out of Committee at 7.04pm having discussed two confidential issues regarding two students.
Moved Sandra / Allan Seconded AGREED**

- The roll for the rest of 2024 was discussed.

Attendance – There is no correlation between chronic non-attendance and parents not paying fees. Sandra will send a letter about chronic non-attendance when parents take their child out of school for a school-time holiday if the holiday is likely to result in the child not achieving at their expected level.

- **It was moved that we accept the Principal's June Report. Moved Sandra / Amrita Seconded AGREED**

- b. Finance & Property for May** – taken as read

- There continues to be more income than expenditure which is a good position to be in.
- The Auditor's Report has been signed and given to the Ministry as part of our compliance.
- It was suggested we ask the staff for a new wish list. Teaching & Learning resources are the main expense that needs to be considered, especially as we have new classrooms coming.

It was moved that the Finance Report for May be accepted.

Moved Tavita / Allan Seconded AGREED

It was moved that the Final Audited Report be accepted. Moved Tavita / Sandra Seconded AGREED

7. Curriculum Levels Mid-Year 2024

- Maths results are good compared to mid-year results for previous years. We need to remember that the students in each area do change over the years.
- Reading is tracking along well.
- Writing was disappointing with a 7% drop but staff have had robust discussions around this issue since these results have come to light.

21 students in the red section are new to the school this year. Language is more of a barrier with writing than with the other subjects.

It may also be that our standard of marking may be higher than what is expected at other schools. To that end the teachers are going to get exemplars to make the marking more consistent and we will also look at getting someone from the Ministry to give some feedback. The Structured Literacy programme will also help with writing.

8. Policies –

- Cyber Safety Policy to be approved – the changes made are due to recent changes in the law. The Policy Committee added the section ‘Mobile Phones and Personal Devices with Access to the Internet’. Paragraph 3, regarding exceptions, is required by the Regulations.
- One change to the tabled copy is that ‘Education (School Boards) Regulations 2020’ needs to be added under Legislative Compliance.

It was moved that this Policy be accepted with the above addition.

Moved Gael / Tavita Seconded AGREED

This Policy will now go through the community consultation stage.

9. Briefing Paper – new removable shed for storage of technology material

The shed will not encroach on any boundaries and is compliant with all requirements.

It was moved that the Board approve the expenditure for this shed.

Moved Sandra / Tavita Seconded AGREED

10. Cola Canopy – quote was taken as read

The underground part of this structure (foundations and drainlaying) is not moveable, but the top is just bolted to the section in the ground. As the underground portion (approx. \$60,000) is not moveable the Proprietor would need to pay for this, and the School would pay for the moveable structure. Placement would be over the current court.

This needs to be considered by Philip Mark who may also need to get Ministry of Education and/or legal advice.

It was moved that, in light of the strong financial position of the School and the projected working capital that far exceeds projected expenditure, and if there is agreement from NZCPT to pay for the foundations and drainlaying then, in principle, the Board agrees to pay the cost of the moveable structure.

Moved Gael / Amrita Seconded AGREED

Allan Bates, as Land Trust Rep, abstained from this vote.

Sandra to follow up with Philip Mark regarding the quote, etc.

11. AIS Conference 9 & 10 September in Wellington

Board representation – Andrew is unavailable this year. It was felt that it would be valuable to have at least one person from the Board attend this year. Tavita or Aron may be keen to go and will get back to Sandra (who will also be attending) about whether they can go.

12. Request from the JCS PA – taken as read

The PA provides money for sports, camps, etc. thanks to fundraising. They have recently had a discussion about accountability and whether the PA should come under the Board, perhaps as a sub-committee of the with approval needed for new members, etc. If this were to happen a Board member would have to attend their meetings.

It was agreed that there should be a bit more information, eg. from Kingsway where this set up is already in place. Amrita is to meet with Amy to discuss this further and give feedback to the Board. It was also suggested that Andrew chat with someone at Kingsway and possibly NZSTA for further information.

13. Request for Sports Camp and Ika Camp

IKA CAMP is to be held at Ngaruawahia Christian Camp on Wednesday, 30th October - Friday 1st November.

SPORTS CAMP is to be held at the Totara Springs Camp from Monday, 23rd September – Friday, 27th September for Year 7 - 8 students (33 students).

It was moved that the Board approve these camps taking place Moved Tavita / Gael Seconded AGREED

14. Inward Correspondence –

NZSTA May issue uploaded in the meeting pack.

15. Future Business

- AIS Diversity and Inclusion Guide and the NZCPT Position Statement on Gender with Guidance -
- Discussion took place on these documents. The feedback is that this is a well-considered document and the examples were helpful. It was felt that we need to not be naïve about what this can lead to and as a Board we need to be wise in our approach. It will be helpful to have Policies that outline the school's position so that parents can determine if our school's special character sits in line with their views. It was noted that the laws around this issue are untested and there are risks involved. It was also acknowledged that the Board's duty is to uphold the Proprietor's position on this issue.
- Next steps – The Policy Committee is to look at the documents received and consider what Policies we need to consider and come back to the Board with their recommendations. Legal advice may also need to be sought. It was suggested that the Committee also speak with Philip Mark to seek a copy of the legal advice received on this issue.
- Ethical AI Policy – discuss
Sandra has discussed this already with Andrew but the Board needs to think through this issue and to consider a Policy regarding this. Sandra will put information regarding this issue in the pack for the next meeting so it can be discussed further then.
- **Future Business** - Philip Mark is planning to attend the August meeting. He now has a roll increase application which has been approved by KWT, who are now in discussions with the bank about finances for a roll increase. Further increases are being planned for in stages. KWT would like to know what the Board thinks about this and provide some feedback to the Proprietor. Sandra to send the plans to the Board members for consideration before the next meeting.
- The new building is arriving very soon and should be ready for occupancy at the start of Term 3 with the classroom next to the Deputy Principals office also being renovated and completed for the start of T3.

Next meeting – 6 August 2024 Sandra on devotions.

Aron closed the meeting with prayer at 8.14 pm

Signed as a true and accurate record:

Approved: *Andrew Coombridge*

Presiding Member

17 September 2024

Date