

Minutes of Meeting
Tuesday, 21 May 2024
63 St Georges Rd, Avondale
at 6.45pm at the school



**THE BOARD OF
JIREH CHRISTIAN SCHOOL 2024**

Attending: Allan Bates, Sandra Bosman, Andrew Coombridge, Vicki Morris, Amrita Sadanand, Aron Singh.
Gael Goulter attended via zoom.

Apologies: Tavita Fesolai

1. **Welcome** – Andrew welcomed everyone and prayed to open the meeting.
2. **Devotion** – Vicki led the devotion which included the following thoughts –
 - As a Board we need to be grateful that we've been given this opportunity to serve our school community, grateful to work alongside amazing people and grateful for what we have.
 - We live in a world that is changing and we need to hold the line and continue to intentionally teach our children to love God and love others from the foundation of grace and truth that is in Jesus.
 - As Christians, even though we are at odds with the world it is possible to be "in the world but not of it" without selling out. When our character, shaped by Jesus, matches our actions, we earn the right to speak truth to those who desperately need it.
 - Let us never swerve from our eternal focus: raising young people to know and love Jesus – and to make a difference in this sin-ravaged world. It is a high calling, but we must put our hand to the plough while we have breath in our lungs. And be thankful!
3. **Confirmation of Minutes** – taken as read.
It was moved that the minutes of 26 March 2024 were approved as a true and accurate record.
Moved Andrew / AGREED
4. **Matters Arising from Minutes & Action List**
 - Funding proposal for future teacher aides. We are meeting the needs that we have at the moment and if it changes a proposal will come to the Board. REMOVE.
 - Purchase of a second van – a 12 seater Toyota Hiace has been purchased for \$54000. A final check is currently being done. Sandra to ask the PA if they could pay for the sign writing and look at renewing the sign writing on the old van as well. REMOVE.
 - Permanent cover for courtyard area – this is a proprietor expense as it would be a permanent structure and there are currently no finances for this. REMOVE.
 - Policy Framework and intro para – This was completed and the Policies are available on the website and open to community consultation for 30 days. No responses as yet.
5. **Conflicts of Interest**
No conflicts of interest to be declared.
6. **Reports**
 - a. **Principal's Report** – taken as read
 - STEM teacher – this position has been advertised and although some applications have been received, they were not suitable for this position. Currently this is being taught by Peter McDonough and Natasha Breese but a specialist teacher is the better option. Advertising will be done again later in the year.
 - Jo Duxfield is on sabbatical this term and Jeehea Lim is relieving in her class.
 - The cabin (for the DP and Accounts person) is expected to arrive next week.
 - On the separate table '# Waitlist (Preference) 2026' should be 2025. It is changing every day with some changes being due to new sibling enrolments. We are already at 300 by the end of next year.
 - A Special Character Day, organised by NZCPT, was held at Kingsway. Sandra was sick but Vicki attended along with approximately 25 other people. It was an opportunity for representatives from NZCPT schools to come together to see if there were ways to network in a stronger more collaborative way with regard to how we do special character and how can we make better community connections. There is a genuine desire across the network for the NZCPT schools to

work closely as part of the same family. Allan, who also attended as an observer, said the NZCPT will consider what was discussed and report back to the Boards as to how they move forward.

It was moved that we accept the Principal's March Report. Moved Allan / Vicki Seconded AGREED

b. Finance & Property – taken as read

- The Lease has now been signed by the church which is a great step forward. The NZCPT now need a Resource Consent from the Council before they can sign the Lease. Having the lease signed by the church means we can now start planning long term.
- A meeting took place with an Architect, Andrew C and Sandra and a couple of options were presented. Philip Mark will come along to the next meeting to explain this further. We must keep praying and trusting God for the outcome for future buildings, and especially the new prefab.
- Sandra extended her thanks for the wiring that has now been installed. The cost was lower than expected so that expense has been covered by the Trust. We are now in the queue for the Government hardware to be installed.
- If the new classroom space does not arrive for next term Vicki and Sandra have a plan to place those that are due to start in existing classrooms. This will make them even more full. In Term 4 we will have to have another classroom space to accommodate the new Term 4 starters.

FINANCE REPORT - APRIL

- Different layout to the Report that makes things easier to read. The Finances are still looking positive with income exceeding expenses. Overall, things are on target.
- Sandra was encouraged to let the Board know if there are further areas that she wants to invest in.

It was moved that the Finance Report for April be accepted. Moved Amrita / Sandra Seconded AGREED

It was moved that the 10 Year Maintenance Plan for 2024 be approved.

Moved Amrita / Allan Seconded. AGREED

It was moved that the budgeted Statement Of Financial Position (SOFP) and Cash Flow Budget 2024 be accepted. Moved Amrita / Allan seconded AGREED

7. Staff Wellbeing – taken as read

- Sandra has met with two staff who requested a meeting and with another on Thursday.
- Data can't be compared to last year as staff have changed and we don't know who has responded and who hasn't as it is anonymous.
- Some suggestions that have been given over the years, have been implemented and for this year some suggestions have already been implemented while others are being looked into.
- With regard to meetings – we do what we need to do for excellence and we are not exceeding what is done at other schools. Staff meetings are held once a week and the Leaders of Learning choose to meet weekly or fortnightly. We meet one morning a week for prayer, one morning for staff devotion and once more for a staff meeting. We have one 'no meeting week' a term.
- There was a question around what can be done to improve work/life balance and reducing the number of hours teachers work. Nationally, teachers are already getting an extra ½ hour on top of 1 hour release time and next term that will increase by another ½ hour and next year by another ½ hour. Allan will make some enquiries. Sandra suggested asking someone who is currently involved in the workforce as things have changed.

8. Cola, hardshell shade covering – outdoor covered learning area.

This is to provide shade and is something several parents have been asking for. Unfortunately, as it is a fixed structure this becomes a proprietor cost and can't be paid for by the School.

Sandra to contact the Ministry, CES and Philip Mark regarding this to see if there is a way of the Board paying for a Cola for the school.

9. Inward Correspondence –

NZSTA March & April issues uploaded.

10. Future Business

- Looking into digital signage on the roadside. Permission from the church has been asked and decline before but Sandra will contact them again.

Next meeting – 25 June 2024 Amrita on devotions.

Andrew closed the meeting with prayer at 8.17pm

Signed as a true and accurate record:

Approved: *Gael Goulter*

Acting Presiding Member

25 June 2024

Date