



COMPLAINTS FORM

Complaints form to be filled out as accurately and detailed as possible within 3 days of the complaint being made.

If this is a privacy breach matter the Privacy Officer of Jireh Christian School, the Principal, will be the staff member handling this issue.

If the complaint is against the Principal, please send this completed form to the Presiding Member of the Board. Email available at school office.

Only fill out the section/s applicable to you:

Date when the issue was raised: _____

Name of Parent: _____

Name of Student: _____

Name of Staff member: _____

Brief statement of Issue:

Member of staff handling the issue: _____

Brief Statement of Outcome:

