

**Minutes of Meeting**  
Tuesday, 18 October 2022  
63 St Georges Rd, Avondale  
at 6.45pm



**BOARD OF TRUSTEES 2022**

**Attending:** Allan Bates, Michael Causley, Andrew Coombridge, Tavita Fesolai, Gael Goulter, Vicki Morris, Amrita Sadanand, Aron Singh.

**Sandra Bosman attended via zoom**

**Apologies:**

1. **Welcome** – Michael welcomed everyone to the meeting, including Maliah (LoL for Ika)
2. **Devotion** – Gael led the devotion reflecting on how to Trust God. How do we trust God with the unknowns, with things outside of our control and how do we as a Board trust Him with the future of the school, especially when we hit road bumps along the way? We read Luke 1 from verse 26 and considered the following -
  - Mary believed straight away something that would have been beyond anything that she thought possible. How can we not trust God when we have examples like Mary?
  - Contrast Mary's response with Zechariah who questioned and was then mute for 9 months.
  - Elizabeth recognised that Mary's baby was her Lord and Saviour. She could acknowledge this before He was even born.
  - God sent His Son – Zechariah says in Luke 1:68 "Praise be to the Lord, the God of Israel, because he has come to his people and redeemed them.

We need to serve God without fear, keeping our eyes fixed on Him so that we can have faith and trust, remembering that God will be faithful. She then prayed to open the meeting.

**3. Ika Learning Area Report**

**Summary**

- Year 5 and 6 – two classes. Maliah takes all the Year 6 students so she can transition them smoothly to Year 7. The Learning Area meets 4x a week which gives them a real sense of unity. They know each other well and are comfortable together. They lead assemblies and are growing in confidence and in the Word of God. Teachers are seeing children progress academically but also in character.
- Ika Camp is finally happening! Teachers are trusting in God for the planning and the actual camp. At this stage 80% of students are going along with 10 parents. Margaret Smilde checked out the Narrows campsite in the holidays and feels it is very suitable for this age group.
- Covid effects – this group of children are coping well. Some are academically struggling to catch up but wellbeing wise they are happy to be at school and they are progressing. Those struggling are put in small groups or with teacher aides to help them.
- There are no real areas of concern, just challenges, but it's good to have challenges to keep staff looking for ways to improve.

Maliah was thanked for her report and for her enthusiasm for God and Christ-centred education.

Tavita prayed for Maliah and the Ika area and Maliah then left the meeting.

**4. Confirmation of Minutes**

The minutes of 27 September 2022 were accepted as a true and accurate record.

**Moved Tavita / Andrew Seconded. AGREED**

**5. Matters Arising from Minutes & Action List**

Non-compliant issues – in process. Sandra and Greta are looking into this -

The PKA Homework Centre is hoping to start again this term. We have the funding but just need to find a local manager to run the programme.

Opportunity for Board members to meet the staff – Sandra to organise.

**6. Conflicts of Interest** – no new conflicts of interest.

## 7. Principal's Appraisal via zoom

Eion is attending via zoom.

**The Board went into Committee at 7.10pm to hear feedback from Eion on Sandra's Appraisal.**

**The Board came out of Committee at approx. 8pm.**

Sandra was thanked for her hard work and love for the school. She has pulled the two schools together and has done an incredible job in uniting all those at Jireh Christian School over the last 5 years. She was also thanked for her commitment to Christian Education and especially to Jireh.

**It was moved that we empower the Board Chair to have quarterly meetings, in line with the Principal's Appraisal Policy, to discuss progress on the goals set out in her appraisal. Vicki and the SM leadership will potentially be involved in this process.**

**Moved Allan / Tavita seconded. AGREED**

## 8. Policies

No policies to review this month.

## 9. Student Wellbeing – taken as read.

- This year the Senior Primary and Middle school have done a different survey from the Juniors. As of next year we will create our own survey with more of a faith base.
- Two of our parents who are professionals in the counselling field will unpack the different elements of the framework and look at how we can incorporate them and embed them into our programme.
- Overall wellbeing is good with a few things that need to be followed up on.

## 10. Reports

- **Principal's Report** – taken as read
  - The new classroom is still a work in progress. Allan Grav is still working on compliance issues with the Council. The need for this to be completed was stressed as without this space there will be real issues around space next year. Allan Bates confirmed that it is a very high priority for Allan Grav, Operations Manager for Kingsway Trust. This space will get us to the roll cap in that it creates two learning spaces, and it is unlikely that there will be much more in 2023. Discussion around the roll cap still needs to happen. Allan Grav is to present his draft 10-year plan for Jireh before the end of the year. Allan Bates also mentioned that a big part of the problem is still the land issue with the Reformed Church. This needs to be resolved before anything else happens. Prayer would be appreciated.

**It was moved that the Principal's Report be accepted, with thanks.**

**Moved Sandra / Allan Seconded. AGREED**

- **Finance & Property sub-committee report – September monthly report**
  - The draft budget will be presented at the next meeting. As soon as the budget is received the Finance & Property sub-committee will meet. There are two new variables to take into account – Pay Equity for Admin Staff as a wash-up is still to be received. Equity Index Change – Sandra has met with Finance people at the MoE. This will impact our funding by approx. \$20,000 per annum. The funding is based on 265 students but our numbers will be over that next year and we are also currently being under-funded for intermediate students. Sandra has the paperwork and that needs to be completed and submitted by 15 November.
  - The School continues to do well and is in a good financial position.

**It was moved that the Financial Reports be accepted, with thanks.**

**Moved Allan/ Michael Seconded. AGREED**

## 11. Consultation on establishment and integration of Elim Christian College – Mt Albert Campus - as a stand-alone school.

- We've been invited to give feedback to the Ministry.
- The roll cap will not change.
- It is great to see Christian Education continuing in this area. Elim goes up to Year 13.

It was moved that we let the Ministry of Education know that the Jireh Christian School Board fully endorses the application for Elim Christian College – Mt Albert Campus to become a stand-alone school.  
**Moved Michael / Andrew seconded. AGREED**

**12. Inward Correspondence – NZSTA magazine on the drive**

**13. Future Business –**

- Board Get Together on 28 October, 7.15 onwards.
- Andrew and Gael are going to a NZSTA meeting for new board members in Royal Oak on 15 November. Gael will send the info around to other Board members in case anyone else wants to go. Sandra will also organise some training which is applicable for state integrated schools.
- Look at having a presentation by Allan on ‘Governing an Integrated School’.

**14. Next Meeting – 29 November - Andrew on devotions**

Michael closed the meeting in prayer at 8.45pm.

Signed as a true and accurate record:

Approved:

Chairman: **MICHAEL CAUSLEY**

Date: **18 OCTOBER 2022**

<b>ACTION LIST from 18.10.2022 meeting</b>	<b>WHO</b>	<b>WHEN</b>
<b>Items Carried Over from previous meetings</b>		
Non-compliant issues – in process. Sandra and Greta are looking into this.	Sandra	
Options for improving our curriculum data statistics- in Process	Sandra	
Opportunity for Board members to meet the staff	Sandra	
<b>Items forthcoming from the 18 October meeting</b>		
Sandra to organise some training for Board members of state integrated schools	Sandra	Early 2023
Finance sub-committee to meet prior to our next meeting to discuss the draft budget	Finance Cmte	Prior to 29.11.22