

Minutes of Meeting
Tuesday, 29 March 2022
63 St Georges Rd, Avondale
at 6.45pm



BOARD OF TRUSTEES 2022

Attending: Allan Bates, Sandra Bosman, James Bull, Michael Causley, Vicki Morris,
Via Zoom Amrita Sadanand, Dianne Thompson.

Apologies: Infay Wong-See

1. **Welcome** – James welcomed those who were present. Michael joined the meeting during the devotion.
2. **Devotion** – Sandra led the devotion. She talked about how we do what we do for God's glory but asked what that looks like in a school. Her early life was greatly impacted by a Bible education teacher in Year 3 who was faithful to the Bible, who led the class to Jesus and spoke from the Word of God. The Bible came alive and from that early age Sandra had a good understanding of what the Bible was about. Later on, in her life God led Sandra to teaching and she relates that back to the Bible education teacher and the influence she had on her life. God is an anchor for her soul through the storms of life and that is where her passion comes from, to see children saved. Children need to find Him when they are young so they can find peace and joy as they grow older. We are all doing something of great worth and we are also privileged to be involved in this work. She thanked everyone for the work they do for JCS. She then prayed.

Michael took over as Chair and encouraged the Board to make an effort to meet in person for our next meeting.

3. **Confirmation of Minutes**

The minutes of 22 February 2022 were accepted as a true and accurate record.

Moved James/ Vicki Seconded. AGREED

4. **Matters Arising from Minutes & Action List**

- Sandra has talked with Greta about the Performing Arts and Greta feels that what has been put in place for this year covers this requirement and she is happy with it.
- Delegations Policy is tabled.

5. **Conflicts of Interest** – no new conflicts of interest.

6. **Policies**

- a. **Delegations** – Allan mentioned that the Education & Training Act requires a Proprietor rep to be on the interviewing panel. The section under staff appointments should read "For all permanent tagged teaching positions a Proprietor's representative will be on the interview panel. For all other teaching positions, a Proprietor's representative will be invited."

It was moved to accept the amended Policy.

Moved Allan / Amrita Seconded. AGREED

- b. **Behaviour Management**

This was the first review of this Policy since it was adopted. No changes were suggested.

It was moved that the Behaviour Management Policy be accepted by the Board

Moved Vicki / Allan Seconded AGREED

7. **Request for keeping a position open for a staff member who is going on maternity leave**

A request was put before the Board regarding the above matter. The staff member plans to take 6 months paid and 6 months unpaid maternity leave.

After discussion it was agreed that we contact the staff member and say that we cannot make a commitment at this point in time but would be happy to consider the request closer to their planned return date.

8. **Strategic Plan** – A copy of this document was tabled and Sandra said progress is being made to meet what is set out in this document. There was no further discussion on this document.

PAT's had been postponed and will now take place next week. Data from these tests will be available early in Term Two.

9. Reports

a. Principal's Report –

Will talk about projected roll growth later in the meeting.
There were no questions regarding the Principal's Report.
It was moved that the Principal's Report be accepted.

With thanks - Moved Sandra/ Allan Seconded AGREED

b. Finance & Property sub-cmte report

The Annual Report has gone to the Auditor and is all on track.
2021 results have come in and the results are ahead of budget showing a significant positive surplus.
There were no questions regarding this report.
It was moved that the Financial Reports be accepted.

With thanks - Moved Allan/James Seconded. AGREED

10. 10 Year and Immediate Plan to accommodate growth.

Points to note as this document was discussed -

- Predicted growth numbers are included in the papers. The roll as of today is 237.
- There was discussion about the roll cap of 300 and whether our current site was suitable for the kind of growth that was set out.
- A meeting took place between Allan Grav, Michael and Sandra a few weeks ago and discussion around the immediate need of a NE classroom in Term 3 and a Year 5&6 classroom for next year took place.
- The ongoing issue with the land is hindering future growth plans and needs to be resolved as soon as possible so that a 10 year plan can be put in place. Work has happened on this, but certainty is needed.
- Allan pointed out that roll growth has been there since Jireh Christian School started and the Kingsway Trust is still planning for 300 children on this site. The Ministry of Education funds us on the number of students and according to their calculations 991sqm is enough for 300 students. Technically, according to their calculations we could have 300 with the space we have. Allan Grav is looking into how we are using the space that we already have and what changes could possibly be made. An obvious area to consider is that there are classroom spaces not being used as classrooms. What can be done with those areas?
- Some thought needs to be given as to whether the hall can be utilised more.
- Sandra pointed out the threats to roll growth stated in the document and said she felt we needed to do our bit to remain viable within this community. A Pathway for Year 8 children is a big factor.
- Sandra is to keep the Board informed on ways they can help.
- Dianne suggested another multi-functional space, e.g. a whare (meeting house) which can be used for lots of different purposes.
- It was agreed that a clear path of action is needed for Vicki and Sandra. Sandra is to get in contact with Allan and continue the discussion to get a solution within a month so that this solution can be presented at the next Board meeting.

11. Inward Correspondence - The March Roll Return has been distributed for your information.

12. Future Business – Health & Safety and the ending of the mandates for the education sector. More information is still coming through from the Ministry on this topic. At this point in time no one's employment is in jeopardy. As a Board we need to decide how we will go forward once all the relevant information is received.

13. Next Meeting -. 24 May 2022 – Michael on devotions.

14. Michael closed the meeting in prayer at 8.30pm.

Signed as a true and accurate record:

Approved:

Michael Causley
Chairman:

Date:

24/5/22