

Minutes of Meeting
Tuesday, 22 February 2022
63 St Georges Rd, Avondale
at 6.45pm



BOARD OF TRUSTEES 2022

Attending: Sandra Bosman, Michael Causley, Vicki Morris, Dianne Thompson, Infay Wong See.
Via ZOOM - Amrita Sadanand, Allan Bates, James Bull,

Apologies: None

1. **Welcome** – Michael welcomed those that were present.

2. **Election of Board Chair and Deputy Chair**

Election of Board Chair –

Sandra nominated Michael Causley, Dianne seconded. No other nominations were forthcoming.

Election of Board Deputy Chair –

Sandra nominated James Bull, Amrita seconded. No other nominations were forthcoming.

Michael and James were unanimously voted into the above positions.

3. **Devotion** – Infay led the devotion. He talked about having led a prayer and fasting session where their focus was the season of discomfort that we currently face and how in these times we have to adapt. This is appropriate for Jireh Christian School as well. Christ has promised to be our source of undiminishing comfort – in Him we may have peace while in the world is tribulation (John 16:33). There is a lot of fear and anxiety but we are to trust in God. We need to see every discomfort through Him. He then finished with prayer and prayed especially for Sandra and Vicki as they walk through this time and lead the school.

4. **Confirmation of Minutes**

The minutes of 30 November 2021 were accepted as a true and accurate record.

Moved Sandra/ Vicki Seconded. AGREED

5. **Code of Conduct**

To be signed by all Board members – to be signed after the Policy has been approved.

6. **Matters Arising from Minutes & Action List**

Infay passed on information to Sandra regarding the Performing Arts. The next step is to set up a meeting with Greta and SAINTZUP Performing Arts Trust so we can have further discussion about how this will fit in with the 2 year Year 7&8 programme. Sandra will give an update after they have met.

7. **Conflicts of Interest** – no new conflicts of interest.

8. **Policies**

- a. The Chair's Role Description
- b. The Trustees' Code of Conduct Policy
- c. Relationship between BoT and Principal
- d. Relationship between Chair and Principal
- e. Delegations

The Policies were taken as read. The listed Policies were reviewed by the Policy sub-committee. Nothing has been changed that affects the intention of the Policy.

It was moved that these Policies be approved by the Board except the Delegations Policy which will be reviewed at the next meeting with some input from Allan.

Moved Sandra / James Seconded AGREED.

9. Reports

a. Principal's Report –

- **Property** – we are getting a lot of new enrolments and are now up to 238 with the ones that have been interviewed so far. This is more than we started with last year and we will need to open an additional NE class in the middle of this year. Classroom numbers are pretty much at their capacity and we are running out of space. ESOL will be homeless by the middle of the year if we have to use the room they are currently in. Allan Bates said that KWT is aware and Allan Grav will visit the site to look at possibilities. There is a real need for a new building and for working out a proper plan as Warren had intended last year. 10 year property plans are being worked on and Peter will get on to it as soon as possible.
Michael asked about the settlement with the Reformed Church. This situation is still unresolved although we have received a letter from them over the past few days to finalise the issue and a meeting is to be organised very soon.
Michael assured Allan that KWT has the support of the Board and if there is anything the Board can do to please let us know.
- A parent was struck by a car as he was crossing St Georges Rd. This road is dangerous and poses a real risk to parents and students. Sandra has contacted Auckland Transport and an application for a warning sign that a school is in the vicinity and a reduction in speed to 40kms an hour has been lodged. An application for a pedestrian crossing has also been lodged. They will get back to us within 10 working days. It was stated that Sandra needs to be relentless in her pursuit of this so that the issue is resolved as soon as possible. Another possibility is a speed bump to slow people down. The morning is better as most parents use the turning bay at the front of the church but in the afternoon they park to collect their children. The parent is on the mend and is back home.
- **COVID** – we had our first case today. A Year 6 student who came to school on Monday, had a family member test positive. She was only in her room for about 20 minutes at the start of school so there was only one real close contact. Sandra has written to staff and parents/whanau and everything has been done according to the guidelines we have received, which are changing every few days. The Covid Response Team is – Sandra, Colleen and Helen. Dianne thanked Sandra for the great communication but suggested we add a word of comfort and reassurance to the letters that go out to allay fear.
- **Pasifika Plan** is part of our strategic plan and we will engage with staff on this during the year. There is quite a lot of change as the Homework Club leader has relocated to Wellington and is offering our students free tutoring via an on-line service, free of charge.
- **Curriculum** – we are on track with producing the new history curriculum and it will be introduced in 2023. Every year different subjects are being looked at. Jacqui Lloyd is going through the History Curriculum with us and some discussion has already taken place. Part of the PLD will be a walk around Avondale to familiarise ourselves with the history of the local area. Some consultation with parents will also happen to ascertain

Sandra moved that the Principal's Report be accepted.

Moved Sandra/James Seconded AGREED

b. Finance & Property sub-cmte report – no report this meeting

10. Inward Correspondence - nothing received.

11. Future Business

Allan asked that we give further consideration to the Delegations Policy. There is an issue here that needs to be discussed re tagged positions. The Law requires that the wording here be changed. A Proprietors Representative needs to be present for these interviews. Allan will come up with proposed wording and forward it to Policy sub-committee and this Policy will be discussed at the next meeting.

12. Next Meeting - 29 March 2022 - Vicki on devotions.

The preference is that we either all meet on zoom or in person as today was difficult with half/half. An e-mail will go out before the next meeting to see what option we will go with.

13. Michael closed the meeting in prayer at 7.25pm.

Signed as a true and accurate record:

Approved:

Chairman:

Michael Causley

Date:

24/5/22