

**Minutes of Meeting**  
Tuesday, 21 September 2021  
63 St Georges Rd, Avondale  
at 6.45pm



**BOARD OF TRUSTEES 2021**

**Attending:** Allan Bates, Sandra Bosman, James Bull, Michael Causley, Vicki Morris, Warren Peat, Amrita Sadanand, Infay Wong See.  
Carol Coddington, Padma Krishan from ERO.  
This meeting was held via Zoom.

**Apologies:** Dianne Thompson

1. **Welcome** – Michael welcomed those who were present.
2. **Prayer & Devotions** – Helen read a devotion based on Luke 24:32 about how, from a human perspective, situations we face can be confusing and discouraging, but, if we open our eyes to the truth of the Scriptures, Jesus will give us His perspective and we will then be excited to join God in what He is doing around us and we will be eager to include others in the experience. Helen then opened the meeting in prayer.
3. **ERO introduction** – this was presented by Carol Coddington and Padma Krishnan. Board members were free to ask questions as Carol and Padma went through the power point presentation outlining how this process will work over the next three years. The new methodology that is being followed came into effect last year. It is a three-year partnership with the school which will look at evaluation for improving outcomes, equities, and excellence. It was reinforced that this is not an add on but comes out of what is already being done at Jireh Christian School. The Board is in a governance role as stewards and therefore needs to know what is happening and what the outcomes are. Equity and excellence in student outcomes is a major challenge in NZ and a good place to start is by looking at the internal evaluative capabilities.  
There are five phases – initiating, exploring and focusing, designing, evaluating for improvement, reporting and planning. Next term the meeting will be on exploring and focussing which will work with planning for the new year. There are two reports at the end of the process – inward focussed (not published) outward focussed (published). There are some compliance checks that still need to be done as part of this process but again, ERO come in and work with the school on those issues.  
Michael thanked Carol and Padma for attending the meeting and prayed for them before they left the meeting.
4. **Confirmation of Minutes**  
The minutes of 3 August 2021 were accepted as a true and accurate record.  

**Moved James/ Allan Seconded. AGREED**
5. **Conflicts of Interest**  
No new conflicts of interest to be declared.
6. **Matters Arising from Minutes & Action List**
  - **Integrated Schools investment package** – The Ministers office has decided that we do qualify for money from this package which is a wonderful blessing for Jireh Christian School. Preapproval has already been given for maybe 8 classrooms to have cover over their decks and quotes will be sent through as they are paid directly by the Ministry. This may not come through until after Christmas with everyone being busy. A vote of thanks was extended to Warren for pushing this issue for us and getting a positive result.
  - Investigate the area of Performing Arts for Year 7&8 – to stay on action list.
  - Contact EXCEL Performing Arts Centre – to stay on action list.
7. **Policies**  
There were no Policies to be reviewed at this meeting.

8. **Strategic Plan 2022 – 2024** – this has been created with input from the Springboard Trust. The SMT as well as some parents and staff have been consulted. A lot of work has been done around community, cultures, combining schools, etc. After our discussion tonight this will be fleshed out further.

Suggestions included –

- using the words equity and excellence in the document.
- Making sure all of our learners excel not just those in the categories listed.

9. **Professional Development Summary 2021**

This is a summary of what has been done throughout the year. Some expenditure has been delayed due to cancelled events. The PD is evidence that staff are taking the opportunity to grow in learning and leadership. It was felt that everyone was happy with the PD that has been made available and it has helped that numerous staff have attended the same PD which means that the teachers are consistent across the school. The PD is in line with our strategic plan and the areas where we are needing to upskill.

10. **Reports**

a. **Principal's Report - taken as read.**

Points to note –

- **Lockdown and on-line learning update**

We have slid into it seamlessly and our teachers have handled it extremely well and are supporting the students well.

**It was moved that the Principal's Report be accepted, with thanks. Moved Sandra/ Warren Seconded. AGREED**

b. **Finance & Property sub-cmte report – taken as read**

- Finances are within budget and tracking along well. Some budgeted money hasn't been spent yet but that will be in hand with Sandra.

**It was moved that the Finance and Property report to be accepted, with thanks. Moved Allan/ Amrita Seconded. AGREED**

**It was moved that the Auditors be appointed for another year. Moved Allan / Amrita Seconded. AGREED**

**It was moved that the Resolution of Useful Lives document be signed by Michael. Moved Allan / Amrita Seconded. AGREED**

- **10YPP and Annual PP** - this spreadsheet is to make sure that the property is being maintained by both the School and the Proprietors. Warren mentioned that the ESOL and quiet room will need to be combined to make a full-size classroom for next year and there are classrooms where the foundations are sinking. These matters are all in hand and will be dealt with over the Christmas break and into the new year.

11. **Pasifika Update – from Infay Wong See** – a lot of Pasifika families have been affected by Level 4 and it would seem that the numbers involved with on-line learning is low. Vicki confirmed that in most classes there are only 3 or 4 students who are not participating and often it is our Pasifika children. Sandra and Vicki both reiterated that devices have been made available for every family who asked for them at the beginning of the lockdown. Infay will follow up with the health and wellbeing of our Pasifika families.

12. **Inwards Correspondence**

August STAnews magazine which has already been sent electronically.

13. **Future Business –**

For our next meeting the 2020 Draft Budget will need to be approved.

14. **Next meeting – 19 October 2021 – Allan on devotions**

Michael closed in prayer at 8.03pm.

Signed as a true and accurate record:

Approved:

Chairman:

Date:

Michael closed in prayer at 8.03pm.

Signed as a true and accurate record:

Approved:

Chairman:

Michael Causley

Date:

4/11/2021