

Minutes of Meeting
Tuesday, 23 June 2020
63 St Georges Rd, Avondale
at 6.45pm



BOARD OF TRUSTEES 2020

Attending: Allan Bates, Sandra Bosman, James Bull, Michael Causley, Warren Peat, Amrita Sadanand, Dianne Thompson via zoom.

Apologies: Vicki Morris

Devotion: Sandra opened the meeting with prayer and then spoke about the work that God is doing at Jireh Christian School with regard to families coming to know the Lord. Praise God for the work He is doing in this place.

1. Confirmation of Minutes

The minutes of 26 May 2020 were accepted as a true and accurate record.

Moved Amrita/ Sandra Seconded. AGREED

2. Matters Arising from Minutes & Action List

- All items ticked off except for a plan to help those children who do not have access to their own devices at home.

3. Conflicts of Interest

Alan Bates change of status to Chair of the Kingsway Trust. This was noted on the Conflict of Interest Register.

4. Policies -

Health & Safety Policies taken as read -

- Accident Reporting and Investigation
- Administering Medication
- Bullying
- Child Protection
- Civil Defence Emergency
- Communicable Diseases
- Education Outside the Classroom (EOTC)
- Emergency Evacuation – Fire
- Emergency Procedures – General
- Health and Safety in the Workplace
- Police Vetting
- School Cyber Safety
- Smoke-Free Environment
- Staff IT Equipment Audit

It was moved that the above Policies be approved in the format sent out to Board Members with no further changes.

Moved Dianne/ James Seconded AGREED

5. Reports

Principal's Report - taken as read.

Points to note –

- A Pasifika get together is happening tomorrow evening to consider a dance group and the possibility of a school homework/tutoring programme.

- With NZ at Level 1 events that had been deferred are now being put back on the calendar.
- This is a 12 week term and staff are tired but not overwhelmed. Teachers have commented that the lockdown time was very intense. There will be a well-being survey next term as this term we had a survey regarding the lockdown. The feedback from staff and parents has been very valuable. Parents commented on the different platforms and how, at times, it was confusing. If we had to do it again tomorrow we would do it in the same way but better. In 6 months we would do it differently.
- Two new teachers have been employed – a NE teacher for 2 terms and a teacher for Piwakawaka during Naomi's 1 year maternity leave. We are currently interviewing for the receptionist position. It was noted that permanent staff appointment interviews need to have a Proprietor present. If a fixed term appointment turns to a permanent one then it is advertised again and another interview takes place at which the Proprietor needs to be present.
- The flying fox incident has been reviewed. The depth of the fall area is more than it needs to be.
- Special Character meetings with Jackie continued on-line through lockdown. She has been through the big narrative of the Bible and is now going into more detail. She is coming for the staff meeting tomorrow while consideration is given to the study for next term. Vicki and Sandra will then meet to discuss next steps.
- A bi-lingual teacher will be employed as part of our Kahui Ako as there are a large percentage of Chinese ESOL students across the board. The funding comes through Grahame and will take effect next year.

It was moved that the Principal's report be accepted.

Moved Sandra / Amrita Seconded. AGREED

Finance & Property sub-cmte Report –

Two reports were tabled – a recent monthly report and the Annual Accounts that have been audited
It was moved that both these reports be accepted.

Moved Allan / Amrita Seconded. AGREED

Allan reported that the school is in a good financial position.

The Audited Accounts were late in being submitted, through no fault of ours, but the Ministry will not penalise due to covid.

It was moved that "The Jireh Christian School Board of Trustees authorises Sandra to confirm Rolene Combrinck as Executive Officer for the purpose of MyIR File Login, and confirms Sandra Bosman as "Owner", with delegated authority to appoint an executive office holder".

Moved Sandra / Allan Seconded. AGREED

It was moved that the budget be adjusted to show \$2,900 against Sundry Income be put against Learning Support.

Moved Sandra / Allan Seconded. AGREED

6. General Business – Parking

Great North Rd parking is an issue. Pick up is worse than drop off. Several parents are now using this car park and it is becoming a stressful situation and inadequate for the number of parents using it. Kelvinside is quieter but there are also construction workers parking in the first part of the street.

A number of possibilities were discussed -

- Opening up the Kelvinside entrance and allowing parents to park on the school grounds.
- Turning Great North Rd into a staff car park only.
- Asking the Council to make the entrance on the footpath wider.
- Look at having a Traffic Management Plan done.
- Encouraging carpooling.
- Encouraging more people to use Kelvinside Tce.
- Set up a separate facebook page where parents can sort out who lives where and organise carpools.
- A walking bus from the side streets around the school.
- Look at setting up a survey to see what needs there are amongst parents.

Sandra will look into this issue further and report back at the next meeting.

7. Inwards Correspondence

Education Gazette from June was tabled.

8. Future Business –**Buses**

Sandra, Vicki and Rolene have spent time discussing this issue for next year. It would seem there are a number of parents planning to leave if there are no buses. Different options that have been considered are –

- buying a bus or having a long term rental, but the cost is prohibitive.
- Rolene is prepared to drive the school van for some children. There are various sized groups depending on where they live.
- Some have already sorted carpooling solutions this year. The next step is to e-mail the other parents to see if this is a viable option for them.

It was agreed that Sandra and Vicki would present more information about the different options that are being considered at the next Board meeting.

Sandra will get hold of Jackie at Kiwischools to see what she can suggest.

9. Next meeting – 4 August Warren on devotions

Michael closed in prayer at 8.03pm

Signed as a true and accurate record:

Approved:

Chairman:

Date: