



## **APPLICATION FOR RELIEF TEACHING** **AT JIREH SCHOOL**

### **Applicant Information Required**

Applicants for a teaching position at Jireh School are asked to provide the information listed below:

**1. Personal Details:**

Please fill out the attached application form.  
Please include a recent photo.

**2. A Curriculum Vitae including:**

- Work experience – period employed, position, duties and reason/s for leaving
- Formal qualifications (including dates)
- Transcripts of University Degree(s) and Teaching Diploma
- Experience relevant to the position advertised
- Other relevant training
- Subject strengths
- Extra curricular school activities
- Personal interests including church, sporting and community activities.

**3. Personal Statement:**

A detailed personal statement about the qualities you can bring to Jireh School.

**4. Referees:**

- Supply the names and contact details of two professional referees and two character referees.
- Indicate the working relationship between yourself and each referee.

**6. Submission of Applications:**

Please address applications to: Administrator  
Jireh School  
80A Central Park Drive  
Henderson, Auckland 0610  
Phone: (09) 836 6913, 02108538662  
E-mail: [administration@jireh.school.nz](mailto:administration@jireh.school.nz)

# Jireh School

*Mission Statement -*

*"We are a Christ centred community where learners are nurtured to glorify God."*

80A Central Park Drive  
Henderson, Auckland 0610  
New Zealand

<b>POSITION APPLIED FOR:</b>	<b>RELIEF TEACHING</b> (please circle appropriate area of school)  Primary School      Middle School      Senior School
<b>APPLICANT'S FULL NAME:</b>	
<b>ADDRESS INFORMATION:</b>	
<b>HOME PHONE NUMBER:</b>	
<b>MOBILE PHONE NUMBER:</b>	
<b>EMAIL ADDRESS:</b>	
<b>TEACHER REGISTRATION NUMBER:</b> <b>EXPIRY DATE:</b> <b>CATEGORY:</b>	<b>Full</b> <b>Provisional</b> <b>STC</b> (Circle appropriate category above)
<b>PERSONAL INFORMATION:</b>	<b>Gender:</b>  <b>Place of Birth:</b>  <b>NZ citizen</b> <b>NZ resident</b> <b>Work visa</b> (Circle appropriate category above)
<b>CHURCH AFFILIATION:</b> Name of church currently attending and name of Pastor/Minister:  Are you willing for the Principal to contact the Pastor/Minister of your Church for a personal Reference?  Name and phone number/s of Pastor/Minister:	

**TERTIARY TRAINING:**

What degrees, diplomas or other professional qualifications do you hold?

<i>Degree/ Diploma</i>	<i>Name of institution</i>	<i>Year conferred</i>

**What were your fields of study?**

Major fields: .....

Minor fields: .....

<i>What subjects are you qualified to teach?</i>	<i>To what levels?</i>

**TEACHING EXPERIENCE:**

<i>School</i>	<i>Position</i>	<i>Length of Service</i>

**PROFESSIONAL DEVELOPMENT:**

Please give details of courses/professional development completed: *(If necessary attach a list showing full details.)*

<i>Name of course</i>	<i>When completed</i>

**TRAINING, EXPERIENCE AND INTEREST:**

Please tick any of the following for which you have special training, experience or interest:

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> Orchestra          | <input type="checkbox"/> Choir                       | <input type="checkbox"/> Art              | <input type="checkbox"/> School Newspaper/Yearbook |
| <input type="checkbox"/> Physical Education | <input type="checkbox"/> Debating                    | <input type="checkbox"/> Photography      | <input type="checkbox"/> BYOD                      |
| <input type="checkbox"/> Orienteering       | <input type="checkbox"/> Tramping                    | <input type="checkbox"/> ICT              | <input type="checkbox"/> Electronics               |
| <input type="checkbox"/> Library            | <input type="checkbox"/> Student Guidance/Counseling | <input type="checkbox"/> Careers          |  |
| <input type="checkbox"/> Drama              | <input type="checkbox"/> Musical Instruments         | <input type="checkbox"/> Youth Activities |  |
| <input type="checkbox"/> Dean               | <input type="checkbox"/> Languages                   | <input type="checkbox"/> Handicrafts      |  |

REFEREES:	Supply the names and contact details of two Professional Referees and two Character referees
<b>PROFESSIONAL Referee 1</b>	
Name:	
Relationship to you:	
Address:	
Home phone:	
Mobile phone:	
E-mail address:	
<b>PROFESSIONAL Referee 2</b>	
Name:	
Relationship to you:	
Address:	
Home phone:	
Mobile phone:	
E-mail address:	
<b>CHARACTER Referee 1</b>	
Name:	
Relationship to you:	
Address:	
Home phone:	
Mobile phone:	
E-mail address:	
<b>CHARACTER Referee 2</b>	
Name:	
Relationship to you:	
Address:	
Home phone:	
Mobile phone:	
E-mail address:	

**Note:** I certify that the information given in this application is to the best of my knowledge correct.  
I understand that this may be verified.

**Signature of Applicant:**.....

**Date:**.....

**PERSONAL STATEMENT OF CHRISTIAN TESTIMONY:**

**Please provide a brief synopsis of your Christian walk (approximately one page).**

## Jireh SCHOOL

The Board of Trustees has a policy to employ only the best available teachers to positions at Jireh Christian School. The Board has a policy stating that only teachers registered with the New Zealand Registration Board would be appointed to full time permanent positions.

Have you ever been convicted of an offence against the law (apart from minor traffic) or otherwise know of any reason why you should not be employed to work in a school environment?

**Yes / No** *(please circle one)*

If yes, please give details of offense, or other reasons together with any comments you may wish to make.

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You may be asked to provide a copy of the relevant Court record(s) obtained from the Registrar of the Court. Failure to provide correct and true details of any conviction or reason for possible unsuitability will make you liable to dismissal from the employment of Jireh Christian School Board of Trustees, should you be the successful applicant.

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### Declaration

I am aware that this is a smoke-free school and I agree to abide by this and other normal school policies and procedures if appointed. I agree to the Jireh Christian School BOT or its agents contacting any past or present employers, associates or professional colleagues in addition to the names supplied as referees. I declare that all the information given in this application and in my curriculum vitae is true and correct. I understand that this may be verified.

I have read and understand the statement of faith and should I be appointed to the position I will be able to be a role model of these tenets of faith.

I solemnly and sincerely declare that to the best of my knowledge and belief the information in this application is true and correct.

**Applicant's signature:...** ..... **Date:**.....